

MOONACHIE BOARD OF EDUCATION  
Office of the Business Administrator/Board Secretary

REGULAR MEETING MINUTES

Robert L. Craig School  
Cafeteria

August 23, 2016

Call to order by Board Vice President

Meeting opened at 6:30 PM

Roll Call

Members Present:

James Campbell, Sheila King, Charles Pallas  
Melissa Rose

Members Absent:

David Vaccaro

Also Present:

Dr. Jonathan Ponds, Superintendent/Principal  
Dr. Vincent Occhino, Interim Business  
Administrator/Board Secretary  
Board Attorney, Dennis McKeever, Esq  
3 new staff member, and staff member Greg Keelen

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1.

- Acceptance of Minutes of July 12, 2016 and July 29, 2016 - closed session and regular session, and Superintendent Report Minutes – Attachment 1.1

Motion: Charles Pallas

Seconded: Sheila King

Action taken: Approved Ayes 4 Nays 0

- Acceptance of Correspondence

Motion:

Seconded:

Action taken: No Correspondence

- Superintendent's Report

Motion: Melissa Rose  
Seconded: Sheila King  
Action taken: Approved Ayes 4 Nays 0

- Preparation for start of school year
- Introducing the New Staff

- Public Comments (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Charles Pallas  
Seconded: Sheila King  
Action taken: Approved Ayes 4 Nays 0

1. Resolve that the Moonachie Board of Education approve the Bills and Claims for equipment, materials and supplies furnished and delivered, and for work done and performed for the month ended August 2016 (Attachment 2.1)
2. Resolve that the Moonachie Board of Education approve the Check Register for the month of June 2016 & July 2016 (Attachment 2.2)
3. Resolve that the Moonachie Board of Education approve the Monthly Transfer Report for the period ending June 30, 2016. (Attachment 2.3)
4. Resolve that the Moonachie Board of Education acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for June 30, 2016 and that no budgetary line item account has encumbrances and expenditures, which total exceed the amount appropriated by the Moonachie Board of Education.
5. Resolve that the Moonachie Board of Education acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for July 30, 2016 and that no budgetary line item account has been over-

expended and that sufficient funds are available to meet the Moonachie Board of Education's financial obligations for the remainder of the fiscal year

6. Resolve that the Moonachie Board of Education accept the Treasurer's Report for June 30, 2016 and July 31, 2016 (Attachment 2.6)
7. Resolve that the Moonachie Board of Education accept the Report of Secretary for June 30, 2016 and July 31, 2016 (Attachment 2.7)
8. Resolve that the Moonachie Board of Education to approve the contract between the Moonachie Board of Education and the Community School, Inc. for special education tuition for the school year 2016-2017. (Attachment 2.8)
9. Resolve that the Moonachie Board of Education approve the bills list for the Milk and Lunch account for month of July 2016.
10. Resolve that the Moonachie Board of Education approve the Vended meals Contract between the Moonachie School District and the Carlstadt-E. Rutherford Regional H.S. District for vended meals for the 2016-2017 school year – includes delivery and server. (Attachment 2.10)

Breakfast - \$1.85

Lunch - \$2.85

11. Resolve that the Moonachie Board of Education approve the Vended meals Contract between the Moonachie School District and the South Bergen Jointure Commission for vended meals for the 2016-2017 school year.

Breakfast - \$1.85

Lunch - \$2.85

12. Resolve that the Moonachie Board of Education approve the contract between the Moonachie Board of Education and Karl Environmental Group – AHERA Surveillance Program for school year 2016-2017, Proposal No. P-160661 (Attachment 2.11)

13. Resolve that the Moonachie Board of Education approve contracts between the Moonachie Board of Education and the Ridgefield Board of Education for special education tuition and related services for the 2016-2017 school year (2 students) (Attachment 2.12)
14. Resolve that the Moonachie Board of Education approve contract between the Essex Regional Educational Services Commission and the Moonachie Public Schools for tuition for the 2016-2017 school year. (Attachment 2.13)
15. Resolve that the Moonachie Board of Education to approve ESY Contract between the South Bergen Jointure Commission and the Moonachie Board of Education 2016-2017 school Year. (Attachment 2.14)
16. Resolve that the Moonachie Board of Education approve the Contracted Legal Services Agreement between Sciarrillo, Cornell, Merlino, McKeever & Osborne, LLC and the Moonachie Board of Education from July 1, 2016 to June 30, 2017. (Attachment 2.15)
17. Resolve that the Moonachie Board of Education approve the contract between Bergen County Special Service and the Moonachie Board of Education – Annual Contract 2016-2017 – Not to exceed \$1,980- (Attachment 2.16)
18. Resolve that the Moonachie Board of Education approve tuition contracts between Bergen County Special Services and the Moonachie Board of Education School Year 2016-2017 (Attachment 2.17)
19. Resolve that the Moonachie Board of Education approve Breakfast and Lunch Program Meal Prices for the 2016-2017 School Year:
 

<u>Program</u>	<u>Full Price</u>	<u>Reduced Price</u>
Breakfast	\$2.00	\$.30
Lunch	\$3.00	\$.40
20. Resolve that the Moonachie Board of Education approve to advertise for the position of Treasurer of School Funds.
21. Resolve that the Moonachie Board of Education approve to submit the FY17 IDEA grant application.

22. Resolve that the Moonachie Board of Education accept the agreement submitted by Karl Environmental Company.

23. Resolve that the Moonachie Board of Education approve Sue Anne Mather to work an additional 8 hours at a rate of \$100.00 per hour to complete the close-out of Fiscal 2016 thus allowing the financial programs of Systems3000 to establish the various fiscal accounts to accept transactional data entry for Fiscal 2017.

24. Resolve that the Moonachie Board of Education accept the placement of Judith DiNapoli, an employee of Summit Management Solutions, LLC, to assist in the Business Office as needed.

3. Policy

Motion: Charles Pallas

Seconded: Melissa Rose

Action taken: Approved Ayes 4 Nays 0

1. Resolve that the Moonachie Board of Education approve the Comprehensive Equity Plan – School year – 2016-2017 through 2018-2019.

2. Resolve that the Moonachie Board of Education approve the Marshall Evaluation Equivalency Tool Plan.

4. Personnel

Motion: Sheila King

Seconded: Melissa Rose

Action taken: Approved Ayes 4 Nays 0

1. Resolve that the Moonachie Board of Education approve travel to the New Jersey School Board Association Workshop in Atlantic City from October 25-27, 2016 for the following:

Jonathan Ponds                  David Vaccaro                  Sheila King

James Campbell                  Charles Pallas

Total amount not to exceed \$4,200

2. Resolve that the Moonachie Board of Education approve the following staff members as needed for clerical support – not to exceed \$500.00  
Lucrezia Maurin - \$15.39 per hour  
Debra Weigelt \$ 14.11 per hour
3. Resolve that the Moonachie Board of Education approve the resignation of Krystal N. Thomson – Paraprofessional effective August 25, 2016 (Attachment 4.3)
4. Resolve that the Moonachie Board of Education approve the resignation of Rosa Cabrera – Full-Time 5<sup>th</sup> Grade Teacher - effective June 30, 2016.
5. Resolve that the Moonachie Board of Education approve Rosa Cabrera as Part-Time Language Arts Teacher –Effective September 1, 2016 – Salary - \$27,580.00.
6. Resolve that the Moonachie Board of Education approve Sara Steltzer as the First Grade Elementary Teacher –BA Step 1 – Salary \$49,045 – effective September 1, 2016 - Pending Criminal History Review.
7. Resolve that the Moonachie Board of Education approve Taylor Trause for the Maternity Leave of Allison Stanisci – MD Class – effective September 1, 2016 until December 23, 2016 – Salary -\$49,045 – Prorated – Pending Criminal History Review.
8. Resolve that the Moonachie Board of Education approve the Correction Action Plan for Employee Number 4085
9. Resolve that the Moonachie Board of Education approve Laurel Spadavecchia – Assistant Business Administrator/Board Secretary effective September 1, 2016 – Pending Notice (60) days – Salary \$41,573.25 – Pending Criminal History Review.
10. Resolve that the Moonachie Board of Education approve Nicole Wohltrab as a Full-Time Teacher, MA+30, Step 4 at the annual salary of \$63,535 for the 2016-17 school year (pending negotiations). This assignment includes Media Center Specialist responsibilities.

5. Curriculum  
No Report
6. Facilities  
No Report
7. Old Business  
No Old Business
8. New Business  
No New Business
9. Information Items  
No Information Items
10. Discussion Items  
No Discussion Items
11. Public Comments

Open at 7:05 PM

Greg Keelen, Moonachie, teacher thanked the Board for making the 2015-16 a very successful school year.

Closed at 7:08 PM

12. Adjournment 7:15 PM

Motion: Sheila King

Seconded: Melissa Rose

Action taken: Approved Ayes 4 Nays 0

Respectfully submitted,

Dr. Vincent Occhino  
Interim Business Administrator/Board Secretary